

# COUNTRYDALE METROPOLITAN DISTRICT

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

[www.countrydalemetro.org](http://www.countrydalemetro.org)

## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Monday, November 7, 2022

**TIME:** 11:00 a.m.

**LOCATION:** Via Microsoft Teams

You can attend the meetings in any of the following ways:

**URL:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzFkMGJIMmUtMDUxOC00OTNlLWlZNTgtNDI2OWQ4MG-M3ZTdh%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzFkMGJIMmUtMDUxOC00OTNlLWlZNTgtNDI2OWQ4MG-M3ZTdh%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d)

**Dial in:**

**1-720-547-5281** United States, Denver

Phone Conference ID: **593 925 914#**

**Board of Directors**

Richard G. McClintock

Donald R. Slack

John (Jack) P. Box

Steven Taniguchi

Randy M. Schwartz

**Office**

President

Vice President

Assistant Secretary

Assistant Secretary

Assistant Secretary

**Term Expires**

May, 2025

May, 2025

May, 2025

May, 2023

May, 2023

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

- D. Public comment: Members of the public may express their views to the Board on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Review and consider approval of minutes from the November 30, 2021 regular Board meeting (enclosed).
- F. Review and consider adoption of Resolution Regarding 2023 Annual Administrative Matters (enclosed).
- G. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
- H. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association.

## **II. FINANCIAL MATTERS**

- A. Approve and ratify previous claims (enclosed).
- B. Review and accept Unaudited Financial Statements for the period ending August 31, 2022 (enclosed).
- C. Conduct public hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosed).
- D. Conduct public hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money (enclosed).
- E. Authorize District accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- G. Consider appointment of District accountant to prepare 2024 Budget.
- H. Consider approval of engagement with Wipfli LLP to prepare the 2022 Audit.
- I. Ratify approval of 2021 Audit (enclosed).
- J. Other.

## **III. LEGAL MATTERS**

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required

for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 25, 2023. Discuss need for ballot issues and/or questions.

- B. Review and consider approval of Directors' Exclusion from Worker's Compensation Coverage Resolution (enclosed).
- C. Other.

#### **IV. MANAGER MATTERS**

- A. Discuss landscape maintenance of Westmoor 7, 8, 9 and 10 areas (enclosed).
- B. Ratify approval of Proposal for Plant Health Care from BrightView Landscape Services, Inc. (enclosed).
- C. Ratify approval of Proposal for Tree Removal and Replacement at Westmoor Drive from BrightView Landscape Services, Inc. (enclosed).
- D. Consider approval of 2023 Landscape Services Agreement with BrightView Landscape Services, Inc. (enclosed).
- E. Ratify approval of 2022-2023 Master Snow Management Agreement with BrightView Landscape Services, Inc. (enclosed).
- F. Consider approval of Proposal for 2023 Plant Health Care from BrightView Landscape Services, Inc. (enclosed).
- G. Consider approval of Proposal for Tree Pruning and Removal from BrightView Landscape Services, Inc. (enclosed).
- H. Consider approval of Proposal for Northern Red Oak Installation from BrightView Landscape Services, Inc. (enclosed).
- I. Review Quality Site Assessment from BrightView Landscape Services, Inc. (enclosed).
- J. Consider approval of CliftonLarsonAllen LLP statement(s) of work (enclosed).
- K. Other.

#### **V. DIRECTOR MATTERS**

- A. Other.

#### **VI. OTHER BUSINESS**

- A. Other.

## **VII. ADJOURNMENT**

**There are no more regular meetings scheduled in 2022.**