

# COUNTRYDALE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

www.countrydalemetro.org

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Thursday, November 7, 2024

**TIME:** 11:00 a.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YThmNjhLOGMtMzRiMS00OGViLTliM2UtZDNIMmE4ZWIwNjQ4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YThmNjhLOGMtMzRiMS00OGViLTliM2UtZDNIMmE4ZWIwNjQ4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 762 937 78#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Richard G. McClintock	President	May, 2025
Donald R. Slack	Vice-President	May, 2025
John (Jack) P. Box	Secretary	May, 2025
Steven Taniguchi	Assistant Secretary	May, 2027
Randy M. Schwartz	Assistant Secretary	May, 2027

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the November 6, 2024, special Board meeting (enclosure).
- F. Ratify approval of 2024-2025 Snow Removal Agreement with BrightView Landscape Services, Inc. (enclosure).

- G. Review and consider adoption of the Resolution Regarding 2024 Annual Administrative Matters (enclosure).

## **II. FINANCIAL MATTERS**

- A. Review and consider acceptance of June 30, 2024 Unaudited Financial Statements (enclosure).
- B. Review and ratify approval of previous claims in the amount of \$359,324.27 (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money (enclosure).
- E. Authorize Board member to sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Consider approval of the engagement with Wipfli LLP to prepare the 2024 Audit.

## **III. LEGAL MATTERS**

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- B. Review and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

## **IV. MANAGER MATTERS**

- A. Review and consider adoption of Resolution Regarding Periodic Review of Vendor Contracts (enclosure).
- B. Review and consider approval of BrightView proposal for EAB Treatment for Ash Trees in the amount of \$16,494.50 (enclosure).
- C. Review and consider approval of Agreement with BrightView for Landscaping Services (to be distributed).
- D. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- E. Review and consider adoption of Resolution Excluding Worker's Compensation for 2025 (enclosure).

- F. Designate website compliance coordinator.
- G. Ratify approval of proposal for remediation services for statutorily required documents (enclosure).
- H. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).
- I. Review and consider approval of CLA Statements of Work for 2025 (enclosure).

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**