

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
COUNTRYDALE METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
NOVEMBER 30, 2021

A regular meeting of the Board of Directors of the Countrydale Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, November 30, 2021, at 1:00 p.m. This District Board meeting was held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Richard McClintock, President
Donald Slack, Vice President
Steven Taniguchi, Assistant Secretary
Randy Schwartz, Assistant Secretary

The absence of Director Box was noted and excused.

Also, In Attendance Were:

Denise Denslow, Stephanie Odewumi and Paul Wilson; CliftonLarsonAllen, LLP
Matt Dalton; Spencer Fane, LLP

ADMINISTRATIVE MATTERS

Call to order and approval of agenda: Ms. Denslow called the meeting to order at 1:02 p.m. Following review, upon a motion duly made by Director McClintock, seconded by Director Taniguchi and, upon vote, unanimously carried, the Board approved the agenda as presented.

Disclosures of potential conflicts of interest: All conflicts have been filed.

Quorum, location of meeting and posting of meeting notices: A quorum and the location of the meeting were confirmed, and verified notice has been posted.

Public comment: None.

Minutes from the November 16, 2020 special Board meeting: Following review, upon a motion duly made by Director McClintock, seconded by Director Taniguchi and, upon vote, unanimously carried, the Board approved the Minutes of the November 16, 2020 special Board meeting as presented.

FINANCIAL MATTERS

Previous claims: Ms. Denslow reviewed the claims with the Board, noting the total amount of \$291,095.84. Following review, upon a motion duly made by

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Director McClintock, seconded by Director Taniguchi and, upon vote, unanimously carried, the Board approved and ratified the previous claims as presented.

Unaudited Financial Statements for the period ending August 31, 2021:

Following review, upon a motion duly made by Director Slack, seconded by Director McClintock and, upon vote, unanimously carried, the Board accepted the Unaudited Financial Statements for the period ending August 31, 2021 as presented.

2020 Audit: Mr. Wilson reviewed the 2020 Audit with the Board. Following review, upon a motion duly made by Director Taniguchi, seconded by Director Slack and, upon vote, unanimously carried, the Board ratified the approval of the 2020 Audit as presented.

District accountant to prepare and sign the DLG 70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties: Following discussion, upon a motion duly made by Director McClintock, seconded by Director Slack and, upon vote, unanimously carried, the Board authorized the District accountant to prepare and sign the DLG 70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

Other: None.

LEGAL MATTERS

Public hearing to consider amending the 2021 Budget; consider adopting 2022 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy: Upon a motion duly made by Director Taniguchi, seconded by Director Schwartz and, upon vote, unanimously carried, the Board opened the public hearing at 1:10 p.m. It was noted that publication of Notice stating that the Board would consider amendment of the 2021 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to the public hearing. Upon a motion duly made by Director Taniguchi, seconded by Director Schwartz and, upon vote, unanimously carried, the Board closed the public hearing at 1:11 p.m.

Resolution 2021-11-01 to Amend the 2021 Budget: It was noted that an amendment is necessary for the General Fund to the amount of \$485,000. Following review and discussion, upon a motion duly made by Director Slack, seconded by Director McClintock and, upon vote, unanimously carried, the Board adopted Resolution 2021-11-01 to Amend the 2021 Budget as amended.

Resolution 2021-11-02 to Adopt the 2022 Budget, Appropriate Sums

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of Money and Authorize the Certification of the Tax Levy: Following review and discussion, upon a motion duly made by Director Slack, seconded by Director McClintock and, upon vote, unanimously carried, the Board adopted Resolution 2021-11-02 to Adopt the 2022 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy as presented to include \$410,000 in the General Fund and \$2,040,000 in the Debt Service Fund.

Requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2022 (District Transparency Notice): Following discussion, upon a motion duly made by Director McClintock, seconded by Director Taniguchi and, upon vote, unanimously carried, the Board directed staff regarding compliance for the 2022 District Transparency Notice.

Resolution 2021-11-03 Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election: The Board reviewed the Resolution and noted that 3 Board members are up for election in 2022. Following review, upon a motion duly made by Director McClintock, seconded by Director Taniguchi and, upon vote, unanimously carried, the Board adopted Resolution 2021-11-03 Calling a Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election as presented.

2021 Audit Engagement Letter with Wipfli LLP: Following review, upon a motion duly made by Director McClintock, seconded by Director Taniguchi and, upon vote, unanimously carried, the Board approved the 2021 Audit Engagement Letter with Wipfli LLP as presented.

Directors' Exclusion from Worker's Compensation Coverage Resolution 2021-11-04: Following review, upon a motion duly made by Director Schwartz, seconded by Director Taniguchi and, upon vote, unanimously carried, the Board approved the Directors' Exclusion from Worker's Compensation Coverage Resolution 2021-11-04 as presented.

Other: None.

MANAGER
MATTERS

Proposal for Plant Health Care from BrightView Landscape Services, Inc.: Following review, upon a motion duly made by Director Schwartz, seconded by Director McClintock and, upon vote, unanimously carried, the Board ratified the approval of the Proposal for Plant Health Care from BrightView Landscape Services, Inc. as presented.

2022 Annual Administrative Resolution 2021-11-05: Following review, upon a motion duly made by Director Schwartz, seconded by Director Taniguchi and,

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upon vote, unanimously carried, the Board approved the 2022 Annual Administrative Resolution 2021-11-05 as presented.

CliftonLarsonAllen LLP master service agreement and related statements of work: Following review, upon a motion duly made by Director Schwartz, seconded by Director McClintock and, upon vote, unanimously carried, the Board approved the CliftonLarsonAllen LLP Master Service Agreement and related statements of work as presented.

2022 Landscape Services Agreement with BrightView Landscape Services, Inc.: Following review, upon a motion duly made by Director McClintock, seconded by Director Taniguchi and, upon vote, unanimously carried, the Board approved the 2022 Landscape Services Agreement with BrightView Landscape Services, Inc. as presented.

2022 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or TCW Risk Management and authorize membership in the Special District Association: Following discussion, upon a motion duly made by Director McClintock, seconded by Director Taniguchi and, upon vote, unanimously carried, the Board approved the 2022 insurance renewal and adopted the documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or TCW Risk Management and authorized membership in the Special District Association.

Other: None.

DIRECTOR
MATTERS

Other: None.

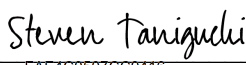
OTHER BUSINESS

Other: None.

ADJOURNMENT

There being no further business to come before the Board at this time, Ms. Denslow adjourned the meeting at 1:49 p.m.

Respectfully submitted,

DocuSigned by:

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Secretary for the Meeting